

## To Delete a Tag

Note: If you delete a tag, you also delete that user's access code.

1. Key in User 01 access code while the system is unset.

The display shows: Select?

2. Press 4 to select the change codes option.

The display shows: Old Code= \_

3. Enter the User 01 access code again and press ✓.

The display shows "User 01" and any text description for that user.

4. Press repeatedly until the display shows the user number of the tag you want to delete.

The display shows the user number and any text you have programmed for that user.

5. Press ✓.

6. Key in "0000" and press ✓.

The system deletes the tag and the user's access code. The keypad gives a double "beep".